FACULTY AND STAFF TECHNOLOGY GUIDE





# **TABLE OF CONTENTS**

THIS BOOKLET OUTLINES TECHNOLOGY SERVICES OFFERED TO UNLV EMPLOYEES. KEEP THIS BOOKLET NEARBY FOR QUICK REFERENCE.

ADDITIONAL DETAILS ABOUT THE SERVICES MAY BE FOUND AT THE OFFICE OF INFORMATION TECHNOLOGY WEBSITE AT IT.UNLV.EDU

Account Information	3
Email	4
Security	6
Wireless	7
Computers.	8
Software	9
Servers and File Storage	10
Faculty Web Pages	11
WebCampus	12
MyUNLV	13
Classroom Technology	14
Help and Training	18
Technology @ Home	20
More Technology Services	21
RebelCard	22
About OIT	23
Connect With Us	24

# **ACCOUNT** INFORMATION

There are a variety of accounts that you will need to access campus resources. Below is a list of the primary technology accounts, how to access them, and where you can go for more information.



#### ACF Account

it.unlv.edu/ace

Your primary computing account used for signing onto Windows workstations, UNLVMail, Workday, eduroam, and more.

① New employees are sent an ACE account setup email to the personal email address provided to Human Resources during the hiring process.



#### **UNLVMail**

it.unlv.edu/unlvmail

UNLV's email, calendar, and collaboration system.

(1) After setting up your ACE account, visit gmail.com and sign in using your full UNLVMail address (e.g., firstname.lastname@unlv.edu) and your ACE password.



#### **Eduroam Wireless**

wifi.unlv.edu

Connect to secure Wi-Fi at UNLV and other institutions.

① Eduroam encrypts your data over the network and is available 24/7. Visit wifi.unlv.edu to configure your device to connect.



## WebCampus

webcampus.unlv.edu

UNLV's learning management system. All classes are set up on WebCampus but use is optional.

① Faculty with teaching assignments can access WebCampus using their ACE username and password.



## Workday

unlv.edu/workday

UNLV's unified system for HR, budget, and more.



① For managing leave requests, if required by your department, and other administrative functions. Training information is available at unlv.edu/workday.



## Lynda.com

it.unlv.edu/lynda

An award-winning, web-based training service available for free to UNLV students, faculty, and staff.

(i) After setting up your ACE account, visit it.unlv.edu/lynda and sign in using your ACE username and password.



### **MyUNLV**

unlv.edu/aboutmyunlv

Account used to access the student information system.

 Instructor accounts are created based on teaching assignments entered by administrative staff. Administrative accounts are created upon request. You must complete FERPA training before access credentials are sent to you.

# **EMAIL**

# UNLVMAIL

UNLV employees use UNLVMail, powered by G Suite. A UNLVMail account provides access to more than just email and includes a collaborative suite of useful applications:

- M Gmail
- Google Calendar
- Hangouts (Chat)
- Drive (Cloud Storage and Productivity Apps)
- Groups (Mailing Lists)
- Sites (Web Pages)
- Lucid Charts (Diagrams)
- ★ Lucid Press (Document Design)

For more information, visit it.unlv.edu/unlvmail.

# **E-NEWSLETTERS**

You can send news and announcements to the UNLV community via several e-newsletter systems:

## **UNLV OFFICIAL**

Mailing list for sending information that all UNLV faculty and staff must receive. Subscription is automatic and employees cannot be removed from the list. Check with your department for instructions on how to submit messages.

#### **UNLV TODAY**

Daily newsletter delivered to UNLV employees that includes upcoming events, training, organizational changes, and more.

# RAVE (REBEL ANNOUNCEMENTS VIA EMAIL)

Weekly newsletter for sending news and event information to UNLV students.

## SEND (STUDENT E-NEWSLETTERS FROM DEPARTMENTS)

Similar to RAVE, SEND allows for news and event information to be sent to students according to their college and department.

## **NEW ACCOUNTS**

UNLVMail accounts are provided for all employees at the time they begin employment at UNLV. Account credentials are sent directly to the employee's personal email address on file near their start date.

## **TRAINING**

OIT offers free, two-hour training workshops on UNLVMail and Calendar. For upcoming workshops, visit it.unlv.edu/training.

### **SMART PHONES**

The IT Help Desk can assist with setting up your UNLVMail account on your iOS or Android devices.

### **HELP**

If you need help with UNLVMail, contact the IT Help Desk at 702-895-0777.



# REBELMAIL

UNLV students use Rebelmail, which is also powered by G Suite. All UNLV students receive a Rebelmail email account upon admittance. Visit it.unlv.edu/rebelmail for more information. Student emails have a "@unlv.nevada.edu" suffix while employee emails have a "@unlv.edu" suffix. Rebelmail is UNLV's official means of communicating with enrolled students. Please review the Student Email Policy at it.unlv.edu/policies.

# SECURITY

# PROTECTING DATA IS EVERYONE'S RESPONSIBILITY!

Maintaining security requires everyone to take precautions to protect themselves as well as the institution.

If you suspect information may have been accessed by an unauthorized person, report it through the Report a Suspected Data Breach form available at it.unlv.edu/databreach. Doing so helps protect potential victims while ensuring the university is compliant with applicable laws and policies.

You can also report data breaches or other security concerns to the IT Help Desk or the OIT Information Security Office at 702-895-0400 or informationsecurityoffice@unlv.edu.

#### CAMPUS POLICIES

You are responsible for knowing and following campus IT security policies and procedures. Visit unlv.edu/policies and it.unlv.edu/policies for more information. Check with your department for additional IT security policies you may need to know about.

# FOLLOW THESE TIPS TO ENSURE BETTER SECURITY

- Displaying passwords is a violation of security policy. Consider using a password keeping app for securely managing passwords.
- Do not keep student data or personally identifying information on your office computer or laptop. Avoid saving personal files to your work computer.
- Use strong passwords with at least eight characters and a combination of at least three of the following characters: uppercase letters, lowercase letters, numbers, and/or symbols.
- Download antivirus software for your personal computer.
- Think before you click on emails, webpages, social media, and other sites. Ask yourself: "Could this be a scam?"
- Most Windows computers on campus have software that will automatically install critical Microsoft security updates. You will be asked to restart your computer immediately or if you would like to temporarily delay the restart.
- Otherwise, be sure to regularly apply updates for your operating system, antivirus, and other software.

Visit **smartcomputing.unlv.edu** for more tips and security best practices.

# **WIRELESS**

UNLV provides secure Wi-Fi at hotspots throughout campus.

You will connect to Wi-Fi via the eduroam network. Eduroam allows faculty, staff, and students to use secure Wi-Fi at thousands of partner institutions in over 85 countries across the world.



To connect for the first time, you will need to download a network certificate for each of your devices. An active ACE account is required.

### **GET STARTED**

- Go to wifi.unlv.edu.
- 2. Click Configure Device.
- 3. Enter your **ACE account** and follow the remaining instructions.
- Repeat the set up process on each device that you plan to use on campus.

Full instructions and videos can be found at wireless.unly.edu

### **CAMPUS GUESTS**

Campus guests without an NHSE ID or ACE account may use the UNLV-Guest network.

UNLV-Guest is available from 7 a.m. - midnight every day.

A new UNLV-Guest process will be implemented in late 2018. Visit wireless.unlv.edu for up-to-date information.

### **WIRELESS TIPS**

- 1. Eduroam certificates expire 18 months from when they are created. You will receive an email when it is time to renew.
- 2. New Wi-Fi locations are constantly being added. If you find you are unable to connect in one location, you may have success in others.
- 3. If you experience connection issues, turn your Wi-Fi off and back on or try restarting your device. Contact the IT Help Desk if you continue to experience issues.

# **COMPUTERS**

Your department is responsible for allocating funds to purchase new employee computers. Campus vendors Dell, Apple, and HP offer significant discounts to UNLV. You can get help with computers through the IT Help Desk and through OIT's website. OIT helps with:

- Minimum computer specification recommendations
- · Set up of the computer
- · Hardware repair

**NOTE:** OIT does its best to provide quality service for UNLV-barcoded computers. For service for your personal computer or laptop, please consult your vendor or local repair shop for assistance.

# FOLLOW THESE STEPS TO GET A GREAT COMPUTER:

Configure your computer online through one of UNLV's partner vendors. Be sure your computer meets at least the minimum standards, which are available at it.unlv.edu/computing.

- Contact the IT Help Desk if you need assistance configuring your computer.
- 2. Follow your department's purchasing procedures.
- Technicians will call to schedule an appointment to set up your computer once UNLV Property Control barcodes the computer and delivers it to OIT.

**NOTE:** Be sure to request at least a three year warranty on computer purchases.

### **ACCESSORIES**

In addition to preferred computer vendors, UNLV has agreements with other retailers, such as CDW-G and Office Depot, that offer great prices on printers, scanners, and other computer accessories.

**NOTE:** Computer accessories are not supported by OIT outside of the manufacturer's warranty.

#### **PROJECTORS**

Call 702-895-0771 before purchasing projectors. OIT works with vendors to get great deals and excellent support.



# **WE ARE HERE TO HELP!**

If you are unsure of what type of computer to buy, contact us first and we can help you find the right computer for your needs.

# **SOFTWARE**

# **DISCOUNTED SOFTWARE**

OIT can help you get the software you need.

Free or discounted versions of many software applications are available for your UNLV-barcoded computer, including:

- · Adobe Products
- · Microsoft Products
- SAS
- SPSS
- Qualtrics Survey
- LucidChart and LucidPress (via Google Drive)

Several software packages are provided for free under UNLV institutional licenses, while other applications must be purchased by your department. Check with campus vendors first for great discounts.

OIT's website provides details about obtaining software for office and personal use. Visit it.unlv.edu/software for more information.



# UNIQUE CAMPUS APPLICATIONS

Workday is an integrated human resources and financial management solution. Manage employees, request time off, and more at unlv.edu/workday.

MYUNLV is UNLV's student registration system. Faculty must complete FERPA training in order to access MyUNLV. Log in at my.unlv.edu.

# SERVERS AND FILE STORAGE

OIT hosts and supports the following services for individual and departmental file storage:

### PERSONAL FILE STORAGE

Personal network storage for your files can be found on your Windows Y:\ drive. Files stored here are not accessible by others on campus. You can access your Y:\ drive by using your ACE account to sign in to your computer.

### **GROUP FILE STORAGE**

OIT offers shared network storage space where you can share files with your department, teams, or other colleagues. View your group file storage by signing on to your Windows computer with your ACE account and clicking on the X:\ drive.

Mac users can access personal and group file folders by adding a connection to the server. Contact the IT Help Desk for assistance.

## **CONNECTING REMOTELY**

You can access your X:\ and Y:\ drive files from off campus using **rebelfiles.unlv.edu** and signing in with your ACE account.

### **BACK UPS**

OIT can help restore recently deleted or overwritten files hosted on a network storage (X:\ or Y:\) drive. Call the IT Help Desk if you need a file recovered.

Ultimately, your data is your responsibility. As a best practice, OIT recommends that you keep a backup copy of your files on removable media, such an external hard drive or USB flash drive. Backup frequently and consider storing your backup drive in a separate location in case one of your devices is stolen.



# UNLVMAIL

Powered by G Suite, offers unlimited file storage via Google Drive. Check with your department for information on HIPAA or FERPA compliance.

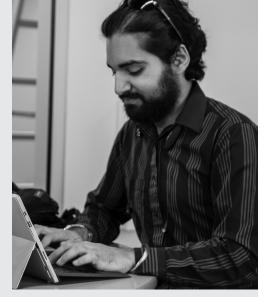
# **FACULTY WEB PAGES**

## FACULTY.UNLV.EDU

OIT provides free Faculty Web accounts and WordPress templates to help you get create your online presence.

WordPress is a popular content management system that lets you quickly and easily create, upload, and share content on your website. If you are familiar with other website technologies, other solutions may be available.

Request an account at faculty.unlv.edu.



### **HELP AND TRAINING**

The IT Help Desk provides assistance with creating accounts, basic WordPress usage, and help troubleshooting website issues.

Lynda.com is free for UNLV faculty, staff, and students, and can help you learn WordPress and other web design and development fundamentals. Sign in at it.unlv.edu/lynda.

# DEPARTMENT, COLLEGE, OR UNIT WEBSITES

The UNLV Web & Digital Strategy office is responsible for managing the content and design of the university's top-level webpages.

In addition, the web team assists academic and administrative units in developing websites that effectively communicate and strategically align with the university's pages. The office also offers account hosting services to UNLV's academic and administrative units.

Web & Digital Strategy is part of UNLV's University Marketing & Communications office. Visit **univ.edu/web** for more information.

# **WEBCAMPUS**

WebCampus is UNLV's generic term for our enterprise learning management system (LMS). Canvas is the current vendor for WebCampus. The LMS is used for sharing course content, conducting assignments and assessments, and for communicating with students online. Instructions for getting started are available at it.unlv.edu/webcampus/canvas.

# TRAINING AND SUPPORT

To learn about using WebCampus, visit wchelp.unlv.edu or contact the IT Help Desk.

OIT also hosts open labs from 9 a.m. - 11 a.m. every Friday in CBC-C 145. Drop by to have your questions answered by a WebCampus expert.

# **FEATURES**

- Online course content delivery
- Secure grade posting for individual assignments and quizzes
- · Class calendaring
- · Discussion forums
- Collaboration tools for communication within WebCampus
- Online testing and assignment submissions
- · Plagiarism checking service

## **WEBCAMPUS TIPS:**

- 1. Save your work often in case your session times out or you lose internet connection. Typing posts in an application such as Microsoft Word and then copying and pasting your work into WebCampus is recommended.
- 2. Courses are accessible for students one week prior to the start of the course. Students can refer to MyUNLV for the official course start date.
- Signing out and back in or clearing your browser cache can often resolve most technical problems. If you experience any other issues, contact the IT Help Desk.
- 4. For additional help, recommended browsers and plugins, and a list of known issues/fixes, visit the WebCampus help site at it.unlv.edu/webcampus/canvas.



# **WEBCAMPUS SYSTEM INFORMATION**

You can find information on the availability of WebCampus on **status.unlv.edu.** Contact the IT Help Desk if the status page shows WebCampus to be online but you are experiencing issues using the site.

# **MYUNLV**

MyUNLV is UNLV's student information system. It provides students, faculty, and staff with online information and self-service capabilities 24 hours a day. The system allows faculty to input grades, locate student information such as email addresses, and communicate important information with students.

Students can use MyUNLV to access personal data, register for classes, check grades, apply for financial aid, and much more. MyUNLV uses the NSHE (Nevada System of Higher Education) ID number for identification.

## **HELP AND SUPPORT**

The IT Help Desk is able to provide assistance with resetting MyUNLV passwords. Otherwise, please visit **unlv.edu/aboutmyunlv** for help

If your course settings in MyUNLV need adjustment, please contact your department's administrative staff or access the help tools available online.



# **CLASSROOM TECHNOLOGY**

# TECHNOLOGY ENHANCED CLASSROOMS (TECS)

Technology Enhanced Classrooms (TECs) are equipped with permanently installed technology. General purpose TECs include a multimedia projector, computer (PC), internet access, document camera, and VGA and HDMI connections (select classrooms) for laptops. If using a laptop without HDMI or VGA outputs, you will need to bring an adaptor to connect to the system.

Equipment in TECs designed for use in specific departments may vary by classroom.



#### COMPUTERS

All TECs are equipped with a Windows computer. Each computer has Microsoft Office Suite and popular browsers and media players installed. Visit it.unlv. edu/classroom-technology for a complete list of the software installed. To request new or additional software in a general purpose TEC, contact Classroom Technology Services (CTS) at 702-895-0771.

VGA and HDMI connections are also available. For Mac laptops, please bring an appropriate adapter.

## SUPPORT AND TRAINING

If you are not familiar with your TEC, check out OIT's website to see photos. You may also call the CTS Help Desk at **702-895-0771** for:

- Help over the phone
- A technician to visit your location
- Emergency classroom technology assistance
- Training
- Licensed software installation requests

## CLASSROOM ACCESS

Access to TECs is provided through proximity cards. Contact your department to request a proximity card or to add TEC access to your current card.

OIT suggests entering the following phone numbers into your cell phone in case you are locked out of a classroom and need assistance:

Facilities and Maintenance 702-895-4357

Public Safety Dispatch 702-895-3668

## STUDENT RESPONSE SYSTEMS

Student response systems, a.k.a. clickers, allow instructors to ask questions and gather students' responses during a lecture.

Currently, OIT supports the iClicker system. For more information, please visit **it.unlv.edu/classroomtechnology**, on how to get started using clickers in your classroom.



#### **SCHEDULING**

If you have questions or concerns about your classroom assignment, please have your department's administrative assistant contact UNLV's academic scheduling office at scheduling@unlv.edu.

# **CLASSROOM TECHNOLOGY**

# **MORE TECHNOLOGY SERVICES**

# COMPUTER-BASED TEACHING FACILITIES

Computer-based teaching facilities are classrooms that include a computer at each desk. These rooms are equipped with audiovisual technology similar to General Purpose TECs. If you need to schedule a class in a computer-based teaching facility, contact your department's administrative assistant.

## VIDEO CONFERENCING

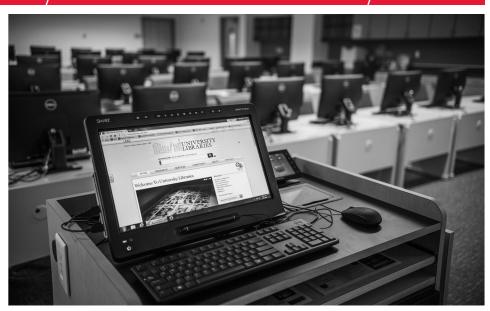
Video conferencing rooms for instructional and non-instructional purposes are available for reservation. These rooms feature audio and visual broadcasting equipment and are integrated with NevadaNet, allowing participants to connect with over 200 video sites throughout Nevada. Contact Classroom Technology Services (CTS) at 702-895-0771 for additional information.

# **COMPUTER LABS**

OIT offers several computer labs, located throughout the campus, for students to complete assignments. Lab monitors are available to help with computing accounts, printing, and access to hardware and software.

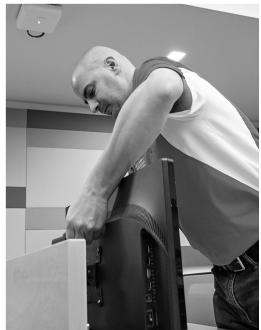
For computer lab locations, visit it.unlv.edu/labs.





# CLASSROOM DESIGN AND CONSULTATION

Classroom Technology Services staff are available to consult with departments undertaking classroom renovation or construction projects. The staff has expertise in developing classroom design standards that can ensure that the physical layout of the room and the multimedia technology will enhance the learning environment and fit the particular teaching needs of the department. Contact CTS at 702-895-0771.



# **HELP AND TRAINING**

# IT HELP DESK

The IT Help Desk supports the technology needs of UNLV students, faculty, and staff. Contact the IT Help Desk when you have a technology question. The IT Help Desk also coordinates technology needs with appropriate OIT and other campus technology units when necessary.

## **CONTACT US**

CALL 702-895-0777

EMAIL ithelp@unlv.edu

VISIT CBC-B 113

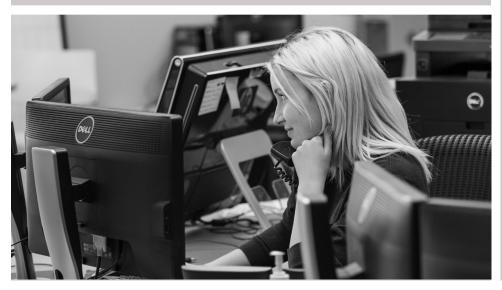
or SU 231

GO TO it.unlv.edu/help

For hours and locations, please see page 24.

## WE HELP WITH:

- · Account administration
- Email
- General computer needs and problems
- · General technology information
- Printing
- Supported software and applications
- WebCampus
- Wireless accounts and use



# **TRAINING**

## **HANDS-ON WORKSHOPS**

Free training courses are available to UNLV employees throughout the year. Enrollment is on a first-come, first-served basis. Each class is limited to 12 participants. Workshops are between one to two hours long.

We offer courses on:

- UNLVMail and Calendar
- Microsoft Office products
- Windows
- Google Drive
- Google Sites
- Google Groups
- WebCampus
- Computer Security

For workshop descriptions, schedules, and registration, visit it.unlv.edu/training.

**NOTE:** We also offer custom group trainings, such as Google Drive and its collaboration features for entire departments. Contact the IT Help Desk to request custom workshops.

### LYNDA.COM

Lynda.com's library of expert courses and tutorials are free for UNLV students, faculty, and staff. Topics cover everything from Microsoft Office to leadership skills. Visit **it.unlv.edu/lynda** to sign in.

# ADDITIONAL TRAINING OPPORTUNITIES

# UNLV DIVISION OF EDUCATIONAL OUTREACH

edoutreach.unlv.edu

Evening classes for website development, business productivity, digital creative products, and more.

## **UNIVERSITY LIBRARY**

www.library.unlv.edu/services

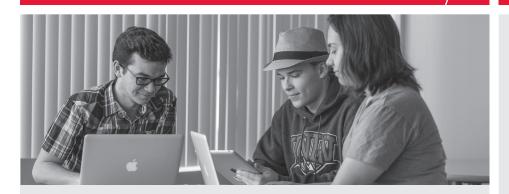
Workshops and tutorials on research, evaluating resources on the Web, and much more.

# UNLV HUMAN RESOURCES

www.unlv.edu/hr/staff-development

A variety of personal and professional development opportunities designed to enhance, enrich, develop, motivate, and retain UNLV's diverse workforce.

# **TECHNOLOGY @ HOME**



# **DISCOUNTS**

Get free or discounted versions of software to use at home.



## MICROSOFT OFFICE 365

Office 365 gives you access to the latest versions of Word, Excel, PowerPoint, OneNote, and more.

Visit: it.unlv.edu/office365



## FREE TRAINING

Learn everything from Microsoft Office and Google Apps to marketing and business skills, when and where you want, at your own pace, for free.

Visit: it.unlv.edu/lynda



## DISCOUNT SOFTWARE

Students, faculty, and staff can visit Kivuto, UNLV's online software store, to purchase a variety of software titles for personal use at significant discounts. Titles include SPSS, Minitab, EndNote, Nero, Parallels, and more. Register with your UNLV email address.

Visit: unlv.e-academy.com

# MORE TECHNOLOGY SERVICES AT UNLV



702-895-0866 or TDD 702-895-0652 drc.unly.edu

An Assistive Technology Specialist is available to support students with disabilities and to make campus computing resources more accessible.

## ONLINE EDUCATION

702-895-0334 online@unlv.edu online.unlv.edu

Contact Online Education if you are interested in teaching online courses. Instructional design staff and the visualization team will assist you in organizing your content for a successful course and learning experience for your students.

# NATIONAL SUPERCOMPUTING INSTITUTE (NSI)

702-895-4153 help@nscee.edu www.nscee.edu

NSI provides supercomputing training and services to academic and research institutions, government and private industry for research and development.

## **UNIVERSITY LIBRARIES**

Main: 702-895-2100 Help Desk: 702-895-2101 library.unlv.edu

University Libraries offers oneon-one and customized training sessions to develop student and faculty research and technology skills, as well as providing assistive technologies and services, a Media Lab, and extensive media services.

# SPECIALIZED HELP

# RESIDENTIAL HALL COMPUTING SUPPORT (REBEL REPAIR)

Help Desk | 702-895-5324 rebelrepair@unlv.edu

# THOMAS & MACK COMPUTER SERVICES

Help Desk | 702-895-4722 tmchelpdesk@unlv.edu

## SCHOOL OF MEDICINE

Clinic Support Line | 702-895-0451 Academic Support Line | 702-774-8633 help@medicine.unlv.edu

# SCHOOL OF DENTAL MEDICINE

Help Desk | 702-774-2569 sdmhelpdesk@unlv.edu

# CENTER FOR ACADEMIC ENRICHMENT AND OUTREACH (CAEO)

IT Division | 702-774-4214 caeo-it@unlv.edu

#### LAW SCHOOL

Help Desk | 702-895-5298 helpdesk@law.unlv.edu

# REBELCARD





RebelCard is UNLV's official identification card and gives you access to many campus services, including campus libraries, RebelCash, bookstore discounts, and the Student Recreation and Wellness Center (with paid membership).

As a new employee, the cost of your first RebelCard is covered by the university. Visit RebelCard Services on the first floor of the Student Union to get your RebelCard. It may take four to six weeks for your employee record to appear in the system.

#### REBELCASH

You can deposit money to your RebelCard to use on and off-campus to pay for merchandise, food, and more. Most purchases using RebelCash are exempt from sales tax, including books at the UNLV bookstore (sales tax applies to other bookstore merchandise). Your RebelCash balance remains available as long as you are with the university and make at least one purchase every 12 months.

Deposit money to your RebelCard online at **rebelcard.unlv.edu**, at the RebelCard office, or at RebelCash Deposit Machines (RDM) across campus.

#### REBELCARD DISCOUNTS

Show your RebelCard at the UNLV bookstore and at participating retailers for discounts on food, entertainment, and more by. Visit **unlv.edu/rebelcard/discounts** for more information.

#### **DEBIT CARD**

Use your RebelCard as a debit card by opening or linking an existing U.S. Bank account. Visit the U.S. Bank office located within the Student Union for more information.



Visit **rebelcard.unlv.edu** to add cash to your RebelCard, create low balance warnings, and set up automatic deposits so you never run out of money on your card.

# **ABOUT OIT**

The Office of Information Technology (OIT) is the central unit responsible for meeting the information technology and computing needs of UNLV students, faculty, and staff. OIT reports to the Office of the Executive Vice President and Provost and is led by Dr. Lori Temple, Vice Provost for Information Technology. A thorough list of services offered by OIT is available on our website.

## MISSION

Our mission is to support and enhance teaching, research, scholarly and creative production, and administration through the effective management and use of information technology resources.

## **VALUES**

We serve UNLV with these core values in mind:

- Service
- Collegiality
- Competence
- Innovation
- Integrity

# COMMITTEES

The following committees govern OIT's decisions and processes:

- Technology Review Board (TRB)
- Faculty Technology Advisory Board (FTAB)
- Student Technology Advisory Board (STAB)
- Learning Management System Coordinating Committee (LMSCC)

These committees work together with the Information Technology Coordination Committee (ITCC).

Visit it.unlv.edu to learn more.



# **CONNECT WITH US**

# IT HELP DESK

Contact the IT Help Desk when you need assistance with password resets, account issues, Wi-Fi, email, WebCampus, or other computing problems.

## **WALK-IN SUPPORT**

## Student Union (SU) 231

Mon - Thur: 8 a.m. - 8 p.m.

Fri: 8 a.m. - 5 p.m.

Sat and Sun: Noon - 5 p.m.

## **CBC-B 113**

Mon - Fri: 8 a.m. - 5 p.m. Sat and Sun: Closed

## **PHONE SUPPORT**

#### 702-895-0777

Available 7 a.m. - 11 p.m. 365 days a year.

#### **EMAIL**

ithelp@unlv.edu

### ONLINE

it.unlv.edu/help/request

# CLASSROOM TECHNOLOGY SERVICES

Contact the Classroom Technology Services Support when you need assistance with Audio/Visual & Classroom Related Needs

#### **WALK-IN SUPPORT**

### **CBC-B 133**

Mon - Thur: 8 a.m. - 10 p.m.

Fri: 8 a.m. - 5 p.m. Sat and Sun: Closed

## PHONE SUPPORT

#### 702-895-0771

Mon - Thur: 8 a.m. - 10 p.m.

Fri: 8 a.m. - 5 p.m. Sat and Sun: Closed

# SYSTEM STATUS UPDATES

See the status of campus technologies and sign up to receive notifications for system performance issues at status.unlv.edu.

# **VISIT US ONLINE**

Find out more about campus technology and OIT services at it unly edu



# **SOCIAL MEDIA**

Follow us for important news, information, service updates, and more.





